

**MAINTENANCE WORKER**  
Storm & Wastewater Systems

**DEFINITION:**

This is hands on physical work requiring skills and abilities in a wide variety of maintenance, pump station, construction, creek/waterways and environmental spill response activities. The maintenance worker will work under the close supervision of senior staff and will be assigned work based on operational need. This work requires heavy lifting, physical fitness and dexterity.

**ILLUSTRATIVE DUTIES AND RESPONSIBILITIES:**

- Assist in the maintenance of sewer lift stations
- Assist in installing new storm and waste water service laterals
- Assisting in constructing, manholes, cleanouts and catch basins, oil interceptors and related appurtenances
- Assisting in laying pipe to grade for sewer and drain mains, laterals and house corrections of various sizes and types.  
Assist with infield data collection and record keeping using a computer or other hand held device
- Assist in specialized work in creeks/waterways such as bio-engineering, erosion control, trash rack inspections, dredging, regrading and other related activities.
- Participates in spill response of hazardous materials/other foreign substances in order to minimize the environmental and safety impacts.
- Assist in installing all types of preventable measures in place for spill containment
- Assist in the operation of equipment such as multi-rodder, flush truck, Hydro Vac and Catch Basin Cleaner.
- Performs minor maintenance on equipment and vehicles used in maintenance work.
- Assist in the cleaning, flushing and maintaining of sewer and storm drain mains and laterals.
- Perform confined space entry, adhering to W.C.B. regulations and Saanich Safe Work Procedures
- Perform other related duties as required.

**KNOWLEDGE, SKILLS AND ABILITIES ON THE JOB:**

- Ability to perform a variety of semi-skilled manual tasks requiring the use of some independent judgement.
- Knowledge and skill, along with a basic understanding and mechanical ability, to work on or with pumps and other such machinery that may be used in the performance of maintenance work in the Section.
- Ability to read and interpret plans schematics and blueprints.
- Ability to create and maintain records on paper and electronically
- Current sound knowledge and skill in the methods and use of materials, tools and equipment used in the Storm & Wastewater Systems operations.
- Basic knowledge of the water distribution system, and the storm and sanitary sewer

collection and disposal system.

- Basic knowledge of Engineering/MMCD specifications, and Best Management Practices relating to water distribution, sanitary and storm water collection/disposal.
- Sound knowledge of WCB regulations, and Saanich Safe Work Procedures
- Some knowledge of plan and blueprint reading.
- Some knowledge of underground utilities and safety concerns that arise.
- Physical ability to work around storm water, wastewater and waterways operations which include heavy lifting, bending, stooping, crouching around equipment or machinery.
- Ability to maintain records and compile statistical information for written and computer files.
- Knowledge of pollution regulations and reporting (PEP).
- Demonstrates Saanich Core Competencies as they relate to this position (see all behaviour statements)
  - Adaptability - willingness to be flexible in a changing work environment
  - Relationship Building - establishes and maintains respectful and cooperative working relationships.
  - Effective Communications - communicates effectively with others.
  - Problem Solving - recognizes and acts to resolve problems.
  - Customer Focus - provides excellent service to both internal and external customers.

REQUIREMENTS:

- Grade 12 or equivalent.
- 6 months previous experience related to the work of the section.
- Valid B.C. Class 3 Driver's Licence with Air Brake Endorsement.
- Annual renewal for Driver's Abstract.
- EOCP O.I.T. (Operator in Training) Certificate for Wastewater Collections
- Possession of OFA Level I First Aid Ticket.
- Possession of Traffic Control Certificate.
- Work in close proximity or in actual contact with raw sewage and other pollutants such as petroleum based oils.
- Sufficient physical strength, stamina and coordination to permit performance of heavy manual work in all types of weather.

STANDARDS:

- Support and uphold the established policies and objectives of the Municipality and the Division in all areas of activity.
- Will not release or discuss non-routine municipal or departmental business without prior authorization.
- Adhere to all established municipal and departmental rules and regulations.
- Maintain the performance levels set by the department in the execution of all duties and responsibilities.
- Maintain a cooperative working relationship with employees, management, Council and the public.
- Maintain regular communication with the supervisors, keeping them fully informed of all non-routine, urgent and/or controversial matters.

- Shall not receive or solicit a subscription, gratuity, or fee for or in conjunction with any service or presumed service performed by him/her as an employee.
- Uphold the Municipal Safety Policy; promote, monitor and ensure compliance with the Workers= Compensation Board regulations within the workplace.